



FBIDCAA Minutes

April 18th, 2022 - Meeting Via Zoom

Time: 6.30pm - 7.30pm

Mission Statement

The FBIDCAA is a community-based and supported organization, associated with, but not part of the FBI, designed to promote a safer community through community service projects and a process of educating business, labor, media, medical, minority, religious, government, senior citizens, and other community leaders about law enforcement, with particular emphasis on the mission and resources of the FBI. The FBI Citizens Academy curriculum focuses on federal law enforcement issues and challenges.

4/18/2022	6:30 pm	7.30pm
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Meeting called by	Dr. Shawny DeBerry
Type of meeting	FBIDCAA
Facilitator	Dr. Shawny DeBerry
Note taker	Ashlyn Rogers
Board Members	<p>Members in attendance: Dr. Shawny DeBerry, Larry Kolasa, Gerry Eggart, Sharon Weatherspoon, Ray Buratto, Jay Reynolds, Sam Osman, Hassen Charara, Patrick Kelly Comeaux, Ashlyn Rogers</p> <p>Members not in attendance: Ramez [Zack] Haidar</p>
Guests	Mary Abouljoud [Detroit COS] Shamiram Williams-Youkhanna [Grand Rapids COS]
Next Board Meeting	5/16/2022- Via Zoom @ 6.30pm -7.00pm

Dr. Shawny DeBerry [President]

	<p>Welcome to April Board meeting Approval of March 2022 Minutes Motion by? seconded by ? All in favor - Motion passed</p>
<p>Discussion:</p>	<ul style="list-style-type: none">➤ Several meetings done over a week or two as it relates to the Zoo fundraising event as well as the Human trafficking event. Jerry to give an overview of the Zoo event and Sharon to provide a quick status in terms of where we are now.➤ Sponsorship letter as well as a membership letter have been created. It essentially has the same information, but Sponsorship needs to be finalized and sent out as soon as possible. we are almost close to the Month of May. That leaves us with a limited amount of time to get everything done.
<p>Status/Updates:</p>	<ul style="list-style-type: none">➤ Charitable Solicitation document received from FBINCAAA was shared with the board by Shawny. It appears that we are exempt from having to request authorization from the State. For FBIDCAAA, if it's a membership Organization. In the document, under the Exempt section, it mentioned that if it is a membership organization where most of the funding comes from the members, then it is exempt. Shawny asked Larry for his feedback and he answered that as a 501C, you can solicit donations. You just send a letter and ask for money.➤ Sharon reminded the board, that Kroger cannot be added to the sponsor list for the Zoo event, since they have already sponsored the Human Trafficking event. It is very important to get a list of the sponsor names and each of us have been asked to provide the names, address, email etc so we can get started on trying to solicit some funds. Once the names are provided, it will be determined what goes where.
<p>Reminder:</p>	<ul style="list-style-type: none">➤ Committee update: We kind of focused on, in one of the committees. We focused on the branding and marketing. Credits given to Shirley, Fannie, Annie, Brian and Chuck. An invitation was extended to them to join this board meeting. They worked very hard to create a benefits letter which will be attached to the sponsorship. Everything done so far has been shared with the board.➤ Housekeeping comment: The board is made up of all of us and we all need to contribute and actively participate, especially when we have events coming up. If you are responsible for an area, esp an area chairing, we need you to be active in what we are doing. It is a lot of work, and it will

require joint effort from all of us. Please be so kind and send that list over, preferably by email so it can be tracked easily.

- Update on Human Trafficking /SANCTUM HOUSE On-site visit.
We were able to talk to Karen Moore at the Sanctum house and chose a date for on-site Visit on: May 3rd 2022@ 2.00pm. That date and time was chosen to make sure one of the case manager(s) were there and it was a good time for some of the residents as well.
P. Kelly Comeaux & Jay Reynolds have volunteered to accompany Sharon Weatherspoon to the Sanctum House on 5/3/2022. Sharon will check to see if anyone from the committee would like to join.
- FBINCAAA Training: Thank you to all of those who have completed the training. April 1st has come and gone and as a quick reminder to others, to please get it done as soon as possible. FBINCAAA do not us to wait till the end of the year. Once you have completed it, please send the certificate to Shawny. You can access and complete only 4 of those trainings at this time, since the By-Laws document is currently not available.
Sharon will reach out to the support team to get her password reset and proceed to completing her training then.
- MEMBERSHIP COUNT: /Membership Committee
Since Zack is not present, Gerry confirmed we have close to 400 members and about 84 are active. We will have to break it up between us to reach out to all the non-active members. As Gerry mentioned, 30% don't have good information and 70% may, but again to reach out to most if not all the non-active members, it will require an effort from all of us. Some emails are bounced back whereas other contact method such as phone or address may have changed over the years, and we have no updated information.
- The Membership Committee can tackle that and maybe get some people, if not all back to the FBIDCAAA.

- Reminder about the CHATS & RCC calls. Shawny encouraged others to join as well. It is an hour long and the times are at 11 O'clock and One O'clock.
- For more details, please log into the National website or go to their Facebook page.

- Appreciation Reception just for the sponsors, possibly in October.
- Proposal to host the National Leadership Conference in Detroit- 2024. Discussed with Will Council -FBI Detroit chapter will be excited if we did pursue the conference. We plan to submit a proposal and create a core committee. Hoping for Zack to be a part of it as the VP and will discuss further about the committee chair etc.

FBINCAAA Reminder:

CHATS – meeting occurs every first Wednesday of the month @ 11.00am Est.

RCC -Regional calls [region 1] occurs on the last week of every even numbered month at 1.00pm Est.

Will Council -[CRU-FBI Detroit] – Not present for this meeting

Mary Abouljoud [COS-FBI Detroit]

Upcoming Events:	Law Day Event - Friday 5/29/2022
	<p>Law Day Event - Friday 5/29/2022 Integrated Health Network</p> <p>District Court for Taylor 23365 Goddard Rd, Taylor, MI Starts @ 9 O'clock to 2 O'clock</p> <p>Will have a table there. Expect to have about 500 students run through.</p> <p>MSP, Wayne county Marine Division, FBI, DEA, Wayne County Prosecutors office, The neighborhood defender's office and Beaumont Health will be there. [Shawny will be out of town then]</p> <p>Citizen's Academy Class 2022 -Hasn't officially been confirmed through the office yet. Pretty sizable class which is expected to begin the First Wednesday of May [5/4/2022]</p> <p>Time hasn't been decided yet, if it will be from 5:00 to 7:00pm or 5:30 to 7:30pm</p> <p>Plan is to do a hybrid- Some folks will be virtual and some will be in person.</p> <p>TEEN ACADEMY - Still moving forward with the Teen Academy which is scheduled on Thursday, 7/28/2022.</p> <p>13-18 year of age and there is a required application with an essay. It's from that essay that the speakers will choose to address the students. Questions like, what is it that they want to know about etc?</p> <p>The cut-off date is 7/15/2022</p> <p>Shamiram added her email address in the chat. Mary reminded Gerry to have Shamiram's name added to the email list.</p>

Zack Haidar [Vice President] – Not Present for this meeting

Gerry Eggart [IT Director/Social Media]

GERRY confirmed there are 84 members that are active. And he'd have to look at this close to 400 total.

Shawny mentioned to send letters to all 400 letters members. The idea in terms of a Membership is a membership engagement. Like a homecoming- welcoming members back and hoping they will rejoin.

In order to tackle this, we need to make some personal contacts. We need to break it up and just reach out to the members and invite them back to FBIDCAAA

Membership Committee needs to tackle that. Gerry responded to that and mentioned that the memberships that have expired in the past, which is probably 90% of them. Unfortunately, there were no phone number or contact information in the database, other than their email address which approximately 30% of them, are invalid and they bounce. Reaching to them is not impossible, but difficult.

It should be a board effort to help with this process of reaching out to the members.

- **Count down** - Gerry is concerned about the ZOO event, it being about six to seven weeks away and that's not a lot of time to not have any sponsors, raffle tickets or to have paperwork filled out.
- **Sponsor document** was given Gerry/Header and Footer needed to be fixed and it has been completed. A dot dot x template was emailed to the board
- **MENU for the Zoo event** was discussed. Gerry mentioned there was a question about the menu, if there would be a vegan menu, possibly halal. Chicken, possibly non halal, but still regular chicken?
Meghan, at the catering for the Detroit Zoo, she said, of course, they have options available and will get back to Gerry with the costs. The prices vary by the tear selection.
- **Sponsorship:** if a sponsor is interested and we seal the deal. Do we have enough time to order logo bags and logo water bottles and get them in time for the Zoo event?
- **Raffle Tickets:** Additional Person to do the raffle paperwork due to certain legal requirements.

Shawny asked Ashlyn to assist Sam Osman and Hassen Charara.

Post conference, Sam volunteered to be the director of the raffle. An email was sent to Gerry and Shawny to contact Sam or Hassen directly in regards, to this since he is a part of the fundraising team.

Per Gerry, there are state laws, IRS guidelines that have to be followed and paperwork that has to be filed. you can't just print raffle tickets. Please refer to Gerry's email for the link to this document on the SOM website.

- **Prizes:** As far as the prizes, the first prize, is your choice of a gun, a large screen TV or an Apple MacBook Air. The way the gun would be given would be as a gift certificate to double action or whatever are gun store of choices. You do not want to give a gun out directly you want them to do it through a gun licensed gun dealer and meet all of the requirements.
A gift card for a firearm store, or a gift card to Best Buy, and they don't even have to buy a large screen TV or an Apple MacBook. They're just going to get \$1,000 gift card at Best Buy. This is only one prize in the amount of \$1,000. The Second prizes will give three prizes. \$250 Fuel Card, family movie night \$250 value or a \$250 shopping spree, aka we're going to buy three Visa gift cards for \$250 each.
Third prize, all three will be awarded \$100 gift card gift card gift card. So basically, every prize will be a gift card.
- **Flyer** - zoo flyer with the giraffe and the FBI hat. Once it has been approved, Gerry will send it to all the membership.
- **Wristbands** for everyone who buys a ticket because it is possible. Parents may have a young child of four or five and they just buy a gate ticket and they don't actually buy a ticket from us. We'll have to do regular wristbands so we know who's allowed to have a meal or not. And then we said we would do a different color wristband for the actual FBIDCAAA members. We have to got to give the cause a list of the members so that they know for their store, and the wristband will help make it even easier for him.

Sharon Weatherspoon [Treasurer]

Financials: Premium checking account balance: \$

Beginning balance was \$

Savings Balance: \$13,315.51.

Financial Report for the month ending, March 31, 2022.

Beginning balance in our checking account was \$2,139.54 cent. [the only activity

we had was the withdrawal of \$39.20 cent, which represents a recurring purchase at join us.

So our ending balance for the month of March \$2,100.34.

On the savings, we started out our beginning balance, March 1st was \$13,315.51. We had a deposit of 22 cents, 11 cents of it is interest. And the other 11 cents is your relationship, interest benefit, whatever that is. Our ending balance is \$13,315.73. That's the latest on our financials.

Human Trafficking: with regard to the human trafficking event, last Monday, 4/11/2022 -Shawny and Sharon spoke with Karen Moore, who is the Executive Director of Sanctum house. It was at that time that we agreed to do our visit on May the 3rd. Interestingly enough, a couple of days following, Karen was interviewed by Channel Seven. As the trial at the Village Inn Hotel/motel on Telegraph Rd is getting underway. That was a really big story that gave details of the hotel, running a huge human trafficking operation. The hotel has since been demolished. But that trial is underway. We asked Karen to reach out to VISTA MARIA, which is the biggest organization here in the area that works with youth, survivors of human trafficking. Since we have young children, minors that are also victims of human trafficking. We're looking at getting them involved, as well. With regard to the actual events, the date selected was Saturday July 23rd, possibly around a lunch hour as a combination event, both hybrid and in person.

Byblos restaurant was suggested but since he is a member, there were concerns with donation and the use of his facility.

- Kelly Comeaux suggested using Henry Ford restaurant as the venue. That would make it easier to plan a structure of events.

Number of people -100

Time: 11:00am to 2:00pm

Speakers: Panel discussion of 3-4 people

Will Council may have someone he will bring in. [Shawny to discuss with Will]

Sanctum House has a capacity to house 12 residents. Currently there are 10. Two of them are getting ready to graduate the program and venture out on their own. It cost \$45,000 a year to house just one of the individuals so supporting them financially is not an area or topic we can support. Sanctum House gets their funds from Art Vanuellers lender?

And because she's on a taskforce with congresswoman Brenda Lawrence who is on her way out so she is determined to get some additional funding because she sits on the ways and means trying to get some funding on her way out this year

Providing funds can cost too much but we can provide support by other means such as providing them with maybe a sofa, a TV, a dishwasher or something to help improve the quality of life.

Kelly asked Sharon if they really trained them for occupation at Sanctum House?

Sharon said not so much for occupations, as they do for life, It is more about self-confidence and independence and, and getting to that point where they realize they can take care of themselves without having to revert back to that lifestyle.

Kelly mentioned the peer group had expressed interest and if they were looking for jobs. They would be willing to hire and train.

That was wonderful new for all esp Sharon and Shawny and Shawny can't wait to share this at the CHATS meeting.

Ray Burrato [Board] – Nothing New reported

Jay Reynolds [Board] – Nothing New reported

Volunteered to help Kelly's Golf outing on Monday 5/16/2022 in the morning to help sell tickets.

From 9:00 to 12:00pm

Sam Osman [Board] – Fundraising

Hassen Charara [Board] – Fundraising

➤ -please see information discussed by Shawny and Gerry regarding the raffle ticket

P. Kelly Comeaux [Board]

Discussion

Kelly - volunteered to go with Sharon & Jay to Karen Moore's sanctum house on 5/3/2022.
Refer to Sharon's section for discussion between Kelly and Sharon regarding on site visit to Sanctum House and the Human trafficking event planning, meeting venue, number of people attending.

Kelly's Peer Group which is made up of 13 companies has expressed an interest in helping the human trafficking victims, if they were looking for jobs, they would be willing to hire and train.

Sharon will meet up with Kelly to discuss.

Golf outing: Monday. May 16th. [same day as the board meeting in May]

Kelly has requested for one or two people from the board to help out at the Walnut creek country club.

Starts around 9am till around 4pm.

Larry Kolasa- [Past President] – Fundraising Chair

He would like to defer the fundraising until after the Zoo event is over since there's too much on the table.

We can then work on the fundraising to help raise money for our initiative, Our human trafficking.

Larry has a program he will present to us, once the Zoo event is over.

He has a sponsor who's got three or four different companies. Waiting to get his information and will be sending it to Shawny.

Dr. Shawny DeBerry - President

Closing:

Dr. Shawny DeBerry adjourned the meeting.

Next Meeting – May 16th, 2022 @ 6.30pm - 7:30pm

Location: via Zoom