



# FBIDCAAA Minutes

February 21, 2022 - Meeting Via Zoom.

## Mission Statement

The FBIDCAAA is a community-based and supported organization, associated with, but not part of the FBI, designed to promote a safer community through community service projects and a process of educating business, labor, media, medical, minority, religious, government, senior citizens, and other community leaders about law enforcement, with particular emphasis on the mission and resources of the FBI. The FBI Citizens Academy curriculum focuses on federal law enforcement issues and challenges.

2/21/2022	6.30 pm	7.30pm
Meeting called by	Dr. Shawny DeBerry	
Type of meeting	FBIDCAAA	
Facilitator	Dr. Shawny DeBerry	
Note taker	Ashlyn Rogers	
Board Members	Members in attendance: Dr. Shawny DeBerry, Ramez [Zack] Haidar, Larry Kolasa, Gerry Eggart, Sharon Weatherspoon, Jay Reynolds, Ray Buratto, Sam Osman, Hassen Charara, Patrick Kelly Comeaux, Ashlyn Rogers Members not in attendance:	
Guests	Will Council (Detroit CRU) Mary Abouljoud (Detroit COS) Interim SAC- Josh Hauxhurst, Not present for this meeting.	
Next Board Meeting	3/21/2022- The Henry Hotel, Dearborn. Dinner @ 5.30pm-6.30pm Meeting 6.30 -7.30pm	

**Dr. Shawny DeBerry [President]**

Opening:	Welcome to February 2022 Board of Directors meeting Approval of January Minutes Motion by Ray Burrato, seconded by Sharon Weatherspoon Motion passed.
Suggestion:	<b><i>Ashlyn to update January Minutes to reflect correct start time for the board meeting. [Moving forward the meeting starts at 6.30pm].</i></b> Motion to approve the minutes with correction: Sam, Zack & Sharon.
Discussion: <b>Fundraising, Pledge for donation by board- Further Discussion at the next board meeting</b> Find Names of active members who were interested to join the fundraising Committee.  [Gerry is monitoring the mailbox]  Larry will chair the Fundraising committee. We already have Sam & Hassen from the Board  Names of members who Signed up to be on the committee: Steve Bazzi, Awny Fakhouri	
Organizational/House keeping Items:	<p>Per Larry: The chapter leadership form for 2022 was not submitted. Shawny will need to follow up and send that.</p> <p><b>Required Online training for all board members</b>, 6 modules must be completed by 4/1/2022. All board members need to be registered with FBINCAAA in-order to do the training. <a href="https://fbincaaa.org/training-and-workshops">https://fbincaaa.org/training-and-workshops</a> Once you have successfully completed all 6 modules, please <b>submit each Certificates to Shawny</b> as a proof that training session was completed by all Board members. If you run into an issue ex: you 're not recognized as a director from our chapter, let Gerry know so you can access it correctly!</p> <p><b>Policies-</b> Shawny will check to see if we all need to sign Onboarding – <b>New member orientation</b>. Some other policies we have to do are: Code of conduct, sexual Harassment, conflict of interests, Whistleblower protection, document etc. Memorandum of Agreement was signed and sent back.</p> <p><b>CHATS -&gt; chapter. Administrative tutorial services</b> Everyone is encouraged to attend these chats <b>Meeting on the First Wednesday of each month.</b></p> <p><b><i>Ashlyn: Email CHAT dates to the board.</i></b></p> <p>We are Region 1 &amp; the <b>RCC Calls-Last week of every even numbered month</b>. The next one will be in April- Starts at 1.00pm EST.</p>

	<p>Shawny , Sam &amp; Hassen met Mr. Osama Siblani at the Arab American news &amp; In March, he is willing to do a story to highlight who we are, what we're doing, and what our plans for the community are. Human trafficking was also mentioned to him as one of our core events for the year as well as the zoo.</p> <p><b>“Meet the board” – 1<sup>st</sup> Meeting on 2/7/2022</b></p> <p>Comments/thoughts by the Board as it relates to the event?</p> <p>Overall it was handled well. However, Members who were interested and volunteered for the committee, needs to follow up.</p> <p>Gerry to send an email /reminder to the members who were interested to volunteer to be on the Human trafficking and other committee’s to please respond back with their name and phone number.</p> <p>At the <b>next “Meet the board,” meeting on 3/7/2022 @7.00 pm</b></p> <p>– Discuss the following 4 Compliance Documents with the members.</p> <p>Bylaws</p> <p>Articles of incorporation</p> <p>Memorandum of Agreement</p> <p>The Annual Report</p> <p>Chapter Affiliation Agreement</p> <p>Bylaws are required to be adopted. Most recent one was actually supposed to be done by December 31<sup>st</sup> last year. Gerry confirmed 2020 Bylaws were signed by secretary on 6/22/2020- copy of that is available on the website for a registered member to view</p>
	<p>Honoring the long standing -active members – from 2002 &amp; 2003</p> <p>Possibly getting their name off zoom recording and maybe recognize &amp; honor them in June.</p> <p><b><i>Discuss at the next meeting</i></b></p> <p>Louisville’s idea of doing a <b>speaker forum to engage their membership</b>. Invite active or retired agent specific to our region as a guest speaker.</p>

**Larry Kolasa [Past President] – Fundraising Chair**

Discussion:	Fundraising
Suggestion:	Pledge: Board members to make a contribution  Let us show our commitment to FBIDCAAA by donating before we ask others!
<p>Each board member should donate to FBIDCAAA and each board member needs to take 10-12 names of paid members and make a courtesy call for donation. Shawny asked Larry &amp; the Board to share details and the structure. How to approach etc. Larry will provide more information at the next board meeting.</p> <p>Sharon: "it's a great idea, especially if we're going to go out and ask other members to give something we need to show that we're committed."</p>	

**Zack Haidar [Vice President]**

Discussion:	Membership Updates
	Once Gerry confirms the number of people who has renewed their membership- send an excel file with list of lifetime members, current up to date- paid membership and the ones who are about to expire as well as the ones who have not yet renewed.

**Gerry Eggart - IT Director/Social media**

1. Gerry will send a generic blast email to keep all of the current members that the calendar on the FBIDCAAA website has been updated. This will drive more traffic to the website, keep members updated, to hopefully join/support some of these events.
2. Gerry to send an email /reminder to the members who were interested to respond back with their name and phone number.
3. Per Shawny- Gerry to talk to members about some of the key notes of the Bylaws, articles of incorporation. They are Separate documents.
4. Zoo Event – Tickets sold to everyone Or find a couple of \$1,000 in corporate sponsorship, advertise their business is the sponsor, and we could extend either discounted or free tickets to the people to come in.

5. Nadia Fadel-Bazzi- former presidents email address discussed. Ask Larry to talk to her and ask to either delete that email address or give access /password so Gerry can update.
6. Business Cards – Layout must be the same as the National team. Gerry provided the form by email.  
  
Pricing varied by number of business cards ex: 250 cards \$38.45 or 500 cards \$42.40:
7. Gerry to give Shawny and Ashlyn the password list, just in case if he is not available.

#### Will Council [CRU-FBI Detroit]

Discussion:	<ul style="list-style-type: none"> <li>• <b>Reminder:</b> FBIRA Store – Feb 28<sup>th</sup>, 2022 Shawny DeBerry, Larry Kolasa, Sam Osman, Sharon Weatherspoon, Ray Burrato, Hassen Charara will go to FBIRA Store.</li> <li>• <b>FBIRA store Declined.</b> Jay Reynolds Gerry Eggart Ashlyn Rogers</li> </ul>
Announcement:	<ul style="list-style-type: none"> <li>• <b>Reminder: A great opportunity for Outreach</b> River Rouge Schools &amp; Forgotten Harvest Food Giveaway Held Every Week on Wednesdays, from 9.00am to 11.30am. Organizer: Terrence Wheeler- would appreciate any support.</li> <li>• <b>Will start another junior special agent program Vernors Elementary school</b> in Flatrock- Starts on 3/7/2022 – for 6wks <ul style="list-style-type: none"> <li>○ Junior special Agent Program- graduation 5/26/2022.</li> </ul> </li> <li>• There's an opportunity for you to participate, either virtually or in person. <ul style="list-style-type: none"> <li>○ If you are interested, please reach out to Will for more info.</li> <li>○ <b>Detroit Wayne, integrated health networks</b>, passport Fair,</li> <li>○ which is on 3/30/2022.</li> </ul> </li> <li>• <b>Several Human Trafficking events</b> – would like us to join in person or virtually.</li> <li>• <b>Citizen's academy:</b> Still accepting applications for that but time is running out. So far, the count is 28 out of 35 applicants. Please have them complete their application and get back to Will as soon as possible. No hard dates but possibly by the end of this month.</li> </ul>

Compliance Document: MOA

Per Shawny Will: would talk to the members about Memorandum of Agreement, at the next Meet the board forum on 3/7/2022

**Mary Abouljoud [COS-FBI Detroit]**

Announcement:

1. Soroptimist International Group – In Wyandotte.  
They are doing a Human Trafficking event on Saturday 4/9/2022.  
Victims specialist /Mary will be there, if anyone is interested to join.

For more information, please go to: <https://www.soroptimist.org>

“Helping women and girls live their dreams”

2. Another event that's coming up is on Friday 4/29/2022, From 9.00am to 3.00pm, with the Taylor District Court to Youth Day.  
Mary will have a table set up with information and pass information out to kids.

300 kids will be coming through. She will provide info on that as the event gets closer.

3. 7/28/2022 – Our Academy? Application sent to Shawny/copy to Gerry.

4. FBI-DHS briefing, DHS grants or security

**Interim SAC FBI Detroit -Mr. Josh Hauxhurst — Not Present for this meeting**

**Sharon Weatherspoon [Treasurer]**

Announcement:	<b>Financial report:</b> Our balance as of January 31. In the checking account <i>was \$1,936.69</i> . Since that time, we've received \$100 representing the renewal of two memberships. Total of five memberships received since January 31. Our current balance in our checking account <i>is \$2,178.74</i> . Our <i>savings account has a current balance of \$13,315.31</i> , on which we are earning a whopping 11 cents interest each month.
	Shawny & Sharon to meet with the coordinator at the Sanctum House  Discuss/plan – Human Trafficking events

**Ray Burrato [Board]**

Discussion:	Nothing New to report FBIRA store?
-------------	---------------------------------------

**Jay Reynolds [Board]**

Discussion:	Nothing new to report/discuss at this time except that he will not be going to the FBIRA store so please take him name off the list.
Suggestion:	To know which members were logged on to the zoom call look for the roster, that gets updated with everybody that logged in.

**Hassen Chararra [Board] - Fundraising**

Discussion:	<p>Need to have somebody design raffle tickets, then we can start selling raffle tickets at the zoo.</p> <p>Per Shawny: The raffle tickets should be pretty simple. If somebody can pick up an old ticket that was used on the previous board or just look for one of the sites that could print on using our logo.</p>
<b>Sam Osman [Board]</b>	<p>Raffle tickets</p> <p>Coin he received from Deputy director Paul Abbate in Washington DC</p>

#### **P. Kelly Comeaux [Board]**

Discussion:	Next Board meeting, in person vs Zoom.
Suggestion:	<b>Board meeting in person resumes in March 2022.</b>
<p>Kelly volunteered to organize the next Board meeting Venue/Dinner option.</p> <p>Reservation for 13 people including Mary &amp; Will.</p> <p>Venue: The Henry Hotel, Dearborn.</p> <p>Dinner @ 5.30pm-6.30pm - Meeting 6.30 -7.30pm</p>	

#### **Dr. Shawny DeBerry - President**

Closing:	<p><b>Dr. Shawny DeBerry adjourned the meeting.</b></p> <p>3/21/2022- The Henry Hotel, Dearborn.</p> <p>Dinner @ 5.30pm-6.30pm</p> <p>Meeting 6.30 -7.300pm</p> <p>Or join Via Zoom</p>
----------	---

## **CHATS MEETING**

**Every 1st Wednesday of the month**

**1/15/2022**

**2/2/2022**

**3/2/2022**

**4/6/2022**

**5/4/2022**

**6/1/2022**

**7/6/2022**

**8/3/2022**

**9/7/2022**

**10/5/2022**

**11/2/2022**

**12/7/2022**